

**Town Meeting and Plan Commission Meeting
For the Town of Buffalo
December 12, 2005**

Chairman called the meeting to order with the Pledge of Allegiance.

Present: Gene Mucciolo, Jean Rataczak, Jan Banicki, Donna Seddon, Fred Wollenburg
Others: Dorothy Schwochert, Wesley Buss, Margarete Worthington, James Slepicka Sr., David Rieckmann, Leta Meitner, Charlie Church, Tom Onofrey

Agenda:

Agenda was reviewed. Fred Wollenburg motioned to approve the agenda. Seconded by Jan Banicki. All in favor, motion carried.

Gene Mucciolo made a motion to temporarily adjourn the Town Meeting to call the Plan Commission Meeting to order. Seconded by Fred Wollenburg. All in favor, motion carried.

Chairman called the Plan Commission Meeting to order.

Speaker – Tom Onofrey, Marquette County Zoning Administrator

Tom Onofrey discussed the current e-mail system he is using to notify the Town of permits that were issued each month. He asked how it was working and if there were any suggestions or changes we would like. Discussion followed. Overall the current system is working well.

Minutes:

Minutes were read. Margarete Worthington motioned to accept the minutes. Seconded by Charlie Church. All in favor, motion carried.

Leta Meitner – CSM Repartition Application

CSM Application recommendation introduced and discussed. Jan Banicki motioned to accept the Leta Meitner CSM Application as recommended by the Plan Commission. Gene Mucciolo seconded motion. All in favor, motion carried.

Peggy O'Neil Inquiry

She wishes to install a 1986 manufactured home on her Grouse Road property while she has a pole barn and apartment constructed. Discussion followed. It is unknown as to how long the manufactured home would be on the property and how the Town would enforce this decision if she chose not to remove the home after the time frame was over. Gene Mucciolo will contact her.

Next Meeting

None set.

Public Comments/Questions to the Plan Commission

1. Night Friendly Lights -- Margarete Worthington has contacted the ACEC (Adams-Columbia Electric Co-operative). She has not been able to get any information from them and will continue to pursue the issue.

2. Town Hall Light – An electrical contractor was contacted by Gene Mucciolo to provide a quote to add a night Friendly light above the door and to rewire the building.

Fred Wollenburg motioned to adjourn the Plan Commission Meeting and resume the Town Meeting. Seconded by Jan Banicki. All in favor, motion carried.

Chairman called the Town Meeting to reconvene.

Minutes:

Minutes were read.

Fred Wollenburg motioned to accept the minutes of the Public Budget Hearing. Seconded by Jan Banicki. All in favor, motion carried.

David Rieckmann motioned to accept the minutes of the Special Meeting of Electors. Seconded by Leta Meitner. All in favor, motion carried.

Jan Banicki motioned to accept the minutes of the Town Meeting. Seconded by Fred Wollenburg. All in favor, motion carried.

Treasurer's Report

Treasurer's report was given by Jean Rataczak. Jan Banicki motioned to accept the report. Seconded by Fred Wollenburg. All in favor, motion carried.

Fire Sign Replacement

Jean Rataczak has identified all the fire signs that she can. It will be up to Applied Data Consultants to identify the rest as they check GPS coordinates. Discussions followed. Roger Banicki to supply more information such as parcel number, name, address and new fire number when installing fire signs. A town newsletter will be sent notifying residents of the cost of the fire signs.

Fence Viewing Meeting of 12/1/05

Minutes

Jan Banicki motioned to accept the minutes. Seconded by Gene Mucciolo. All in favor, motion carried (2-0).

Letters explaining the Fence Viewing decision will be sent certified mail to both parties.

Proposed Ordinance – Fence Viewing

Fence Viewing Ordinance – Chapter 13 Draft distributed. Discussion followed. Several changes were suggested by Charlie Church. To be reviewed at next meeting.

Elected Officials Responsibilities

1. Job Descriptions—Fred Wollenburg is waiting for more information from the Wisconsin Towns Association. He should have all the information for the next meeting.
2. Ordinance Books—The Clerk will provide each elected official with a book of the Town Ordinances for the next meeting.

Correspondence:

1. TRIPS Grant -- \$10,000
2. Traffic Signing and Marking Enhancement Grants Program

Citizens and Board Concerns:

1. Gene Mucciolo requested that people send him ideas or subjects that they would like addressed in the newsletter.
2. Gene Mucciolo suggested that we look for accounting software for Fund Accounts.
3. WISLR Training—One of the supervisors must take training to operate the local road software as they County will not do it anymore. Fred Wollenburg volunteered to take responsibility for WISLR.
4. Emergency Management Training—All officials must take the training February 13, 2006 at 6:30 P.M. All town residents are invited and encouraged to attend the training.
5. Recycle of Large Items—We have price lists from Oshkosh/Fond du Lac and Endeavor. No response from Waste Management. Gene Mucciolo motioned that we pay \$65.00 and have Oshkosh/Fond du Lac pick up all the metal and appliances. Seconded by Jan Banicki. All in favor, motion carried
6. Signs for Recycle Center-- Gene Mucciolo to get quotes for signs that say, No Dumping and Watch Your Step.
7. Recycle Center Closed on Saturday, December 24th. Discussion followed. Jan Banicki motions that we closed the Recycle Center for December 24th for the Holidays, post the notice in three places, and run an ad in the newspaper. Seconded by Fred Wollenburg. All in favor, motion carried.
8. Special Town Meeting of Electors—A special meeting is required to approve the budget error. Jan Banicki motions that we have a special Town meeting on December 27th at 7 P.M. Seconded by Fred Wollenburg. All in favor, motion carried.
9. Ordinance Violations—No discussion.
10. David Rieckmann asked if he could keep his old fire sign when it is replaced. Discussion followed. Fire signs will be left with the owners.
11. John Muir Park-- David Rieckmann asked who the contact for problems at John Muir Park is. It is a county park in Buffalo Township. The contact is Jim Thalacker, County Clerk.

Vouchers

Checks were presented and discussed. Motion was made by Gene Mucciolo to pay said bills. Seconded by Jan Banicki. All in favor, motion carried.

Set Meeting Dates: Next Town Meeting will be January 16, 2006 at 7 p.m.

Business Concluded. Motion to adjourn by Fred Wollenburg. Seconded by Jan Banicki. Motion carried.

Submitted by Donna Seddon, Town Clerk